

Position Descriptions

Volunteers

Volunteers are the heartbeat of our Children's Ministries program. After completing a screening process, these ladies/gentlemen are assigned to a group of children where they perform the duty that they have selected. Positions for volunteers consist of hugger/rockers and teachers in the Nursery Suite, teachers/caregivers with the Toddler Department, and Teacher/Assistants with Preschool-6th grade. Other positions held by volunteers are graphic artists, musicians, intercessors, etc.

Paid Caregivers

We are very blessed to have paid caregivers, along with volunteers as a part of our Nursery/Toddler staff. We find that the children are much happier knowing that they have the same caregivers each week. It has also been an investment in our classrooms. These ladies/gentlemen take ownership not only of the children, but also of the classrooms and supplies.

Youth Helpers

Youth workers have made quite a difference in our ministry. They add an element of playfulness and vitality that the children adore! Knowing how important it is for teens this age to be spiritually fed, we try never to conflict with youth classes. Several of our youth workers team with others to work alternating weekends and they are always placed with an adult in the classrooms. We find that the accountability is an investment in the lives of our young people and gives them a sense of confidence in working with younger children.

Special Events Childcare

In addition to our weekly assemblies and Wednesday night activities, paid caregivers help care for our children during special events.

Coordinator

In our larger areas such as nursery, preschool, and grade school, these paid workers support our directors, caregivers, and teachers. With the larger load in these areas, they take on some of the regular role of the directors so that things are accomplished effectively. They may check roll, prepare snacks, and double check procedures. In the event a director is absent, the coordinator is often called upon to accept phone calls from teachers, find substitutes, and make sure there is an acceptable teacher/child ratio in a room. The coordinator is often a substitute for last minute teacher absences!

Intercessors

The Children's Ministries' intercession team supports our staff, teachers, children, & parents through prayer. Guiding these little ones as they grow is a huge responsibility and we must seek God's guidance.

Curriculum Materials

Volunteers help in curriculum material assembly for our preschool children. Many of the arts & crafts projects must be pre-cut or assembled. Extra hands are always helpful during the weekly preparation.

Cleaning & Disinfecting

Following each assembly, all toys and equipment in the nursery and toddler areas, must be cleaned and disinfected. Since time is limited, extra hands are very helpful in this task.

Administrative Help

Help the Children's Ministries administrator with ongoing tasks from organizing & filing to updating records. This opportunity can utilize computer knowledge and can be adapted to the skill or interest of the volunteer; it affords some interaction with the CM staff.